



The CAREs Project, Inc.

Into a CAR and onto Financial INDEPENDENCE

3410 Healy Drive, Suite 209 Winston-Salem, NC 27103 336-840-1555 www.thecaresproject.org

Step-By-Step Directions for Accessing and Returning Application Documents via Phone (*Android*)

<https://www.thecaresproject.org/how-to-apply>

1. Open and Read Car Ownership Program Welcome Letter

After you have read through our Program Requirements and you qualify, open our welcome letter to have a road map for the Car Ownership Program.



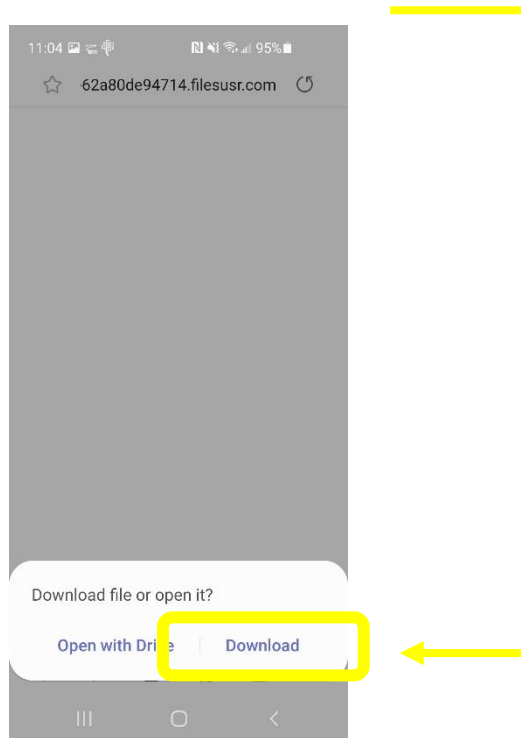
2. Open, Edit, and Download Application PDF

Step 2. Complete Program Application



Car Ownership Program Application

i. You will need to tap the PDF icon and then you need to select DOWNLOAD



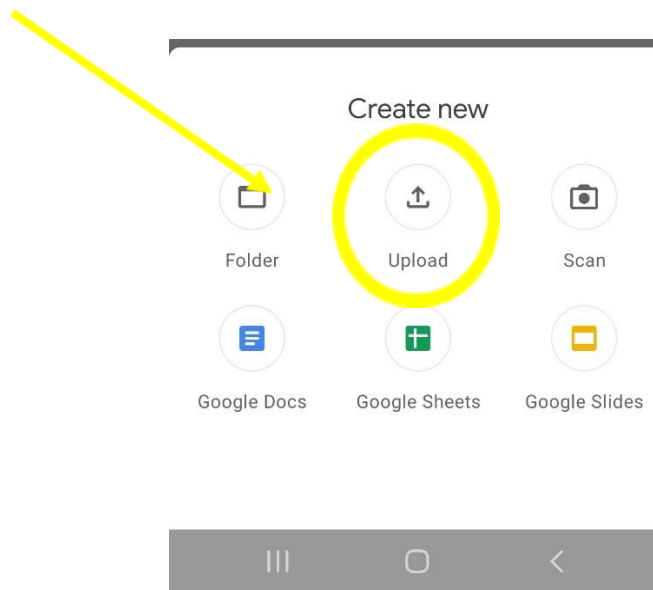
ii. Next, go to your GOOGLE DRIVE APP



iii. Click the ADD button at the bottom of the page. Looks like this:

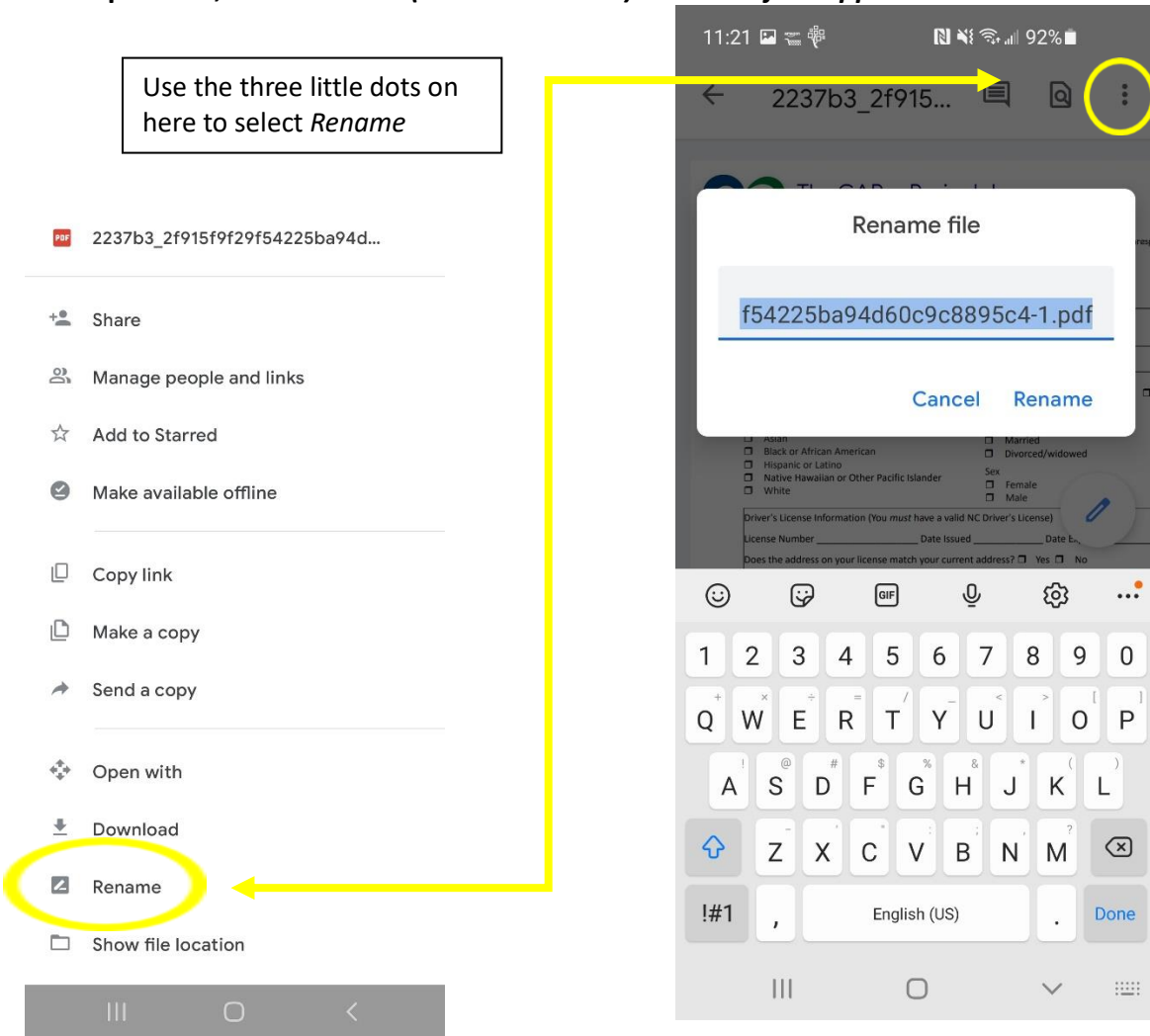


iv. Click Upload



v. Select RECENTS or FILES IN DOWNLOADS and upload Cares Application PDF

vi. Once Uploaded, RENAME TO “(Your Last Name) Cares Project Application”



3. Edit PDF


You can now open and edit the PDF...

12:20 • 85%

To Save, click SAVE

← (Last Name) Care... Save ←

Form Filling



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Car Ownership Program - Ci

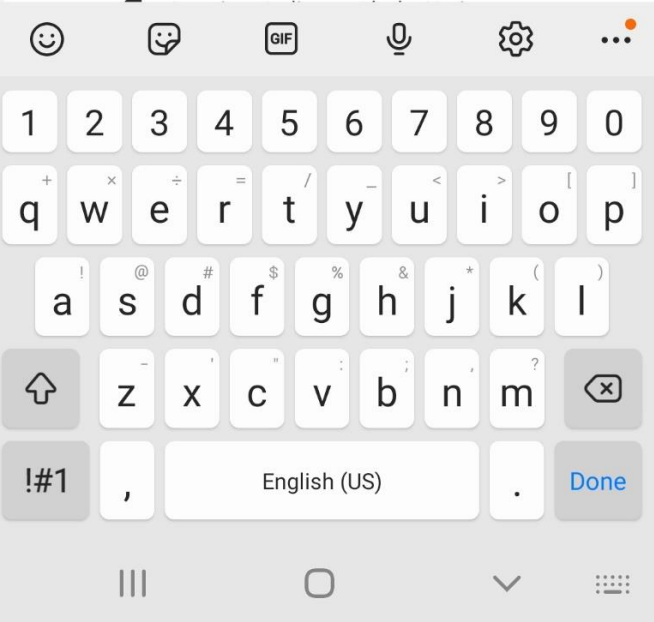
Name
(Full name as it appears on your driver's licen

Address _____ C

Home Phone _____ Cell Phone _____

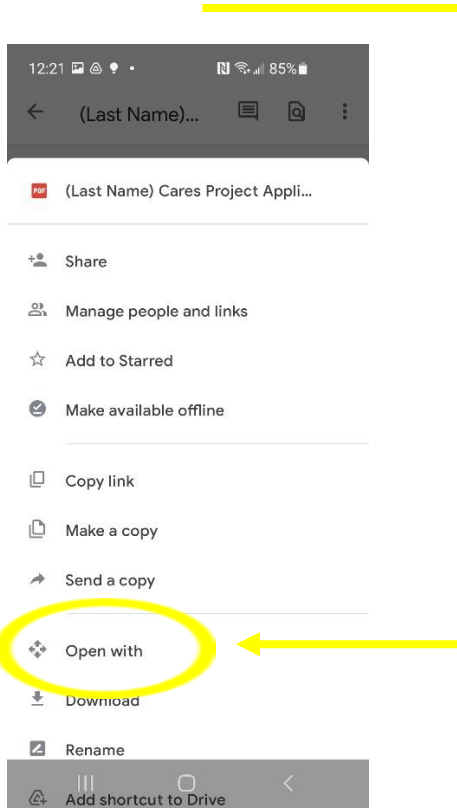
Email _____ Prefi

Race _____

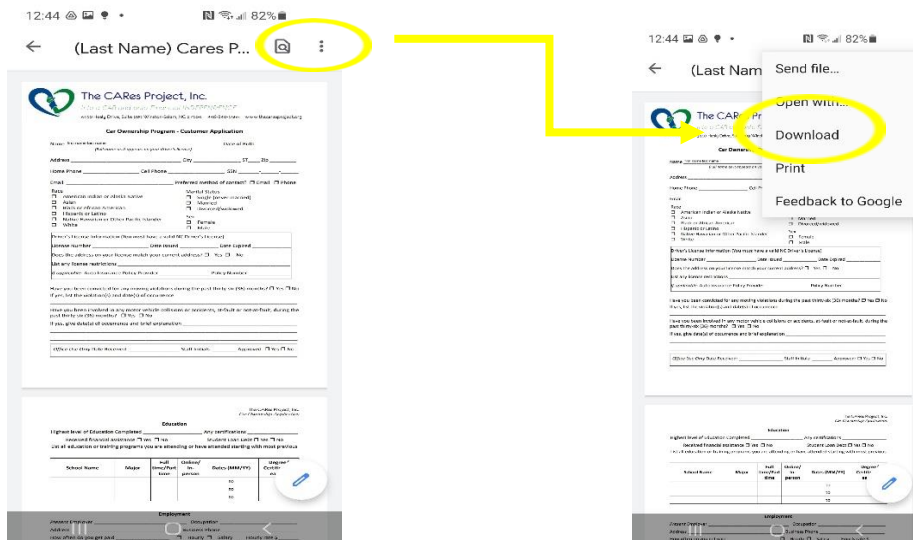


Once you have completed the application using GOOGLE DRIVE, you will need to re-download the PDF.

- i. Using the three dots at the top, select OPEN WITH which will take you back to the PDF viewer



- ii. When it opens, click on the top three dots at the top then click download.



4. Return Application (Upload on website or Email attachment)

A. Compose and Send Email with PDF

**** Please send email to audrey@thecaresproject.org ****

You can email doc utilizing the button shown below.

12:44 [Icons] 82%

← (Last Name) **Send file...** Open with... Download Print Feedback to Google

Click "Send File" to email the application.

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Car Ownership Pr

Name: (Full name as it appears on your license)
Address:
Home Phone: Cell Phone:
Email:

Race: American Indian or Alaska Native Married Divorced/widowed
 Asian Black or African American Hispanic or Latino Native Hawaiian or Other Pacific Islander White Female Male

Sex: Female Male

Driver's License Information (You must have a valid NC Driver's License)
License Number: Date Issued: Date Expired:
Does the address on your license match your current address? Yes No
List any license restrictions:
If applicable: Auto Insurance Policy Provider: Policy Number:

Have you been convicted for any moving violations during the past thirty-six (36) months? Yes No
If yes, list the violation(s) and date(s) of occurrence:

Have you been involved in any motor vehicle collisions or accidents, at-fault or not-at-fault, during the past thirty-six (36) months? Yes No
If yes, give date(s) of occurrence and brief explanation:

Office Use Only Date Received: Staff Initials: Approved: Yes No

The CAREs Project, Inc.
Car Ownership Application

Education

Highest level of Education Completed: Any certifications:
Received financial assistance? Yes No Student Loan Debt? Yes No
List all education or training programs you are attending or have attended starting with most previous

School Name	Major	Full time/Part time	Online/ In-person	Dates (MM/YY)	Degree / Certificate
				to	
				to	
				to	

Employment

Present Employer: Occupation:
Address: Business Phone:
How often do you get paid? Hourly Salary Hourly rate \$
Average hours per week (must be at least 30): Date Hired:

B. Upload Completed Application on Website

If you wish to upload the Application, you can by visiting our How-to-Apply webpage: <https://www.thecaresproject.org/how-to-apply>, complete our application, upload the PDF, and submit!

The image shows a mobile application interface for uploading a program application. At the top, the status bar displays the time 2:12, signal strength, Wi-Fi, and 78% battery. The form consists of several input fields: 'Add your Name', 'Add your Zip Code', 'Add your Number', and 'Add your Email'. Below these is a green button with a plus sign and the text '+ Upload Program Application'. At the bottom of the form is a 'Submit' button. A yellow arrow points from the right side of the form to the 'Submit' button. Below the form is a navigation bar with five icons: a home icon, a person icon, a car icon, a building icon, and a speech bubble icon. Below the navigation bar are three icons: a vertical bar, a circle, and a left arrow.

Please reach out to Audrey@thecaresproject.org if you have any questions or trouble with the PDF.

Thank you and we look forward to serving you!